

Wabash Township Board Meeting  
Jan 6, 2020 6 PM  
Wabash Township Fire Station 1, 2899 Klondike Rd, West Lafayette, IN

Agenda  
01/06/2020

1. Call to order
2. Pledge
3. 12/10/19 Meeting Minutes
4. Resolution Establishing Salaries
5. Wabash/Shelby Township Fire Protection Contract
6. Resolution to Transfer within 1111 Fire Fund
7. Discussion and Public Comment
8. Adjournment

**Wabash/Shelby Townships Fire Protection Contract for 2020**

This contract for fire protection and rescue services shall be bound in accordance with laws of the State of Indiana by the township of Shelby in Tippecanoe County, Indiana hereafter referred to as the recipient, and the township of Wabash in Tippecanoe County, Indiana hereafter referred to as the provider.

The provider hereby agrees to provide fire protection and rescue services to a portion of Shelby Township, Tippecanoe County, Indiana through its division known as the Wabash Township Volunteer Fire Department. The services will be for the area up to and including all addresses on 600 West, but only south of Jackson Highway and all of County Road 75 North. The provider agrees to furnish the services to the best of its ability within the operating policies of the Wabash Township Volunteer Fire Department. Request for services and assignment of manpower and equipment shall be accomplished in the same manner to areas within both townships, except that at no time shall the provider be obligated to commit all pieces of motorized fire apparatus outside of its jurisdictional area within Wabash Civil Township.

The recipient agrees to compensate the fire protection fund of Wabash Township Rural Fire Protection tax district with a sum of \$4,000.00 payable in two (2) installments; the first installment due June 30, 2020 and the second by December 31, 2020.

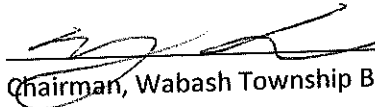
This agreement may be terminated by either party upon notification of the other party in writing ninety (90) days prior of the date of expiration or at any time upon mutual consent of both parties.

For Wabash Township

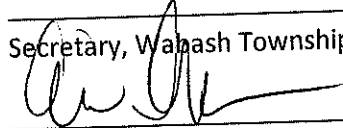
For Shelby Township

  
\_\_\_\_\_  
Wabash Township Trustee

\_\_\_\_\_  
Shelby Township Trustee

  
\_\_\_\_\_  
Chairman, Wabash Township Board

\_\_\_\_\_  
Chairman, Shelby Township Board

  
\_\_\_\_\_  
Secretary, Wabash Township Board

\_\_\_\_\_  
Chairman, Shelby Township Board

\_\_\_\_\_  
Member, Wabash Township Board

\_\_\_\_\_  
Member, Shelby Township Board

Dated this 6 day of January, 2020

Dated this \_\_\_\_\_ day of January, 2020

Witness: \_\_\_\_\_  
Fire Chief, Wabash Township

Witness \_\_\_\_\_  
Fire Chief, Otterbein Area Volunteer Fire & Rescue

01/06/2020

Sign In Sheet

Jim Lewis

James Sperry

James Sperry

**Resolution 2019 - 6**  
**Resolution of the Township Board**  
**Wabash Township, Tippecanoe County, Indiana**

WHEREAS, it is necessary to transfer funds from one budget classification to another within the 1111 Fire Fund; and

WHEREAS, this transfer does not require the expenditure of more money than the total amount set out in the budget for that department.

NOW THEREFORE BE IT RESOLVED by the Township Board of Wabash Township, Tippecanoe County, Indiana that the trustee shall be permitted to make the following budgetary transfers:

Amount	Acct. trans. From
\$1557.59	Supplies
	Acct. trans. To
	Other Services & Charges

REPEALER: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SEVERABILITY: Any provision herein contained which is found by a court of competent jurisdiction to be unlawful or which by operation shall be inapplicable, shall be deemed omitted, but the rest and remainder of this ordinance, to the extent feasible, shall remain in full force and effect.

EFFECTIVE DATE: This transfer shall become effective immediately upon passage without further notice or further approval.

*6<sup>th</sup> Day of Jan 2020*

ADOPTED BY THE WABASH TOWNSHIP BOARD THIS ~~10<sup>TH</sup>~~ DAY OF ~~DECEMBER~~ 2019.

ELIZABETH TRAN \_\_\_\_\_

BRENDAN BETZ \_\_\_\_\_

CINNAMON GALLATIN \_\_\_\_\_

*(Signature)*  
AYE

NAY

AYE

NAY

AYE

NAY

ATTEST: JENNIFER TEISING, TRUSTEE \_\_\_\_\_

*(Signature)*

**Resolution 2019 - 7**  
**Resolution of the Township Board**  
**Wabash Township, Tippecanoe County, Indiana**

WHEREAS, the Indiana General Assembly enacted amendments to IC-36-1-8-5 and IC-36-1-8-5.1 general or special levy on the taxable property in the township, if the purposes of the tax levy have been fulfilled and if an unused and unencumbered balance remains in a fund and;

WHEREAS, IC-36-1-8-5 permits a township to deposit no more than 10% of its total budget for the fiscal year into its Rainy Day fund; and

WHEREAS, the Board of Wabash Township, Tippecanoe County, Indiana has determined that the purposes of the tax levies have been fulfilled and ~~and~~ unused and unencumbered balance exist in the following funds that those balances should be transferred into the Rainy Day Fund.

NOW THEREFORE BE IT RESOLVED that Wabash Township transfer unused and unencumbered funds from the following funds to its Rainy Day Fund:

General Fund \$8467.61

And be it further resolved that monies in the Wabash Township Rainy Day Fund may be used or expended for cash flow needs, to avoid borrowing and after passage of a resolution of the Wabash Township Board for any of the following purposes: 1) Payment of the costs of any township capital project in which the township may engage by law including, but not limited to, the acquisition of land, construction, renovation or repair of structures or equipment, or any other expenditure related to capital costs; and 2) payment of general township, fire, or township assistance costs to the extent the funds in excess of available monies or appropriations are needed.

65A      Jan 2020

ADOPTED BY THE WABASH TOWNSHIP BOARD THIS 10TH DAY OF DECEMBER 2019.

ELIZABETH TRAN \_\_\_\_\_

BRENDAN BETZ \_\_\_\_\_

CINNAMON GALLATIN \_\_\_\_\_

AYE

NAY

AYE

NAY

AYE

NAY

ATTEST: JENNIFER TEISING, TRUSTEE \_\_\_\_\_

RESOLUTION  
ESTABLISHING SALARIES OF TOWNSHIP OFFICERS AND EMPLOYEES

BE IT RESOLVED by the Township Board of

Wabash Township

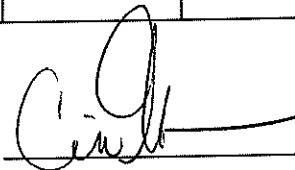
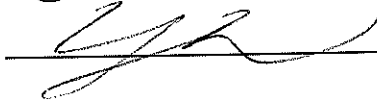
Tippecanoe County, Indiana,

That pursuant to IC 36-6-6-10(b), the salaries stated below are fixed for the officers and employees of the township year ~~2019~~.

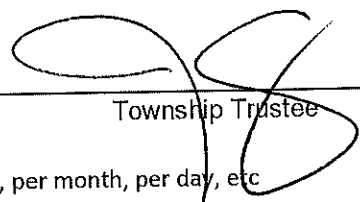
2020,

POSITION OF OFFICE	Number of Positions	Rate of Compensation	Per*
Township Trustee	1	\$ 35,729.00	year
Township Clerk	1	\$ 19.00	hour
Township Accountant	1	\$ 18.00	hour
Members of the Township Board	3	\$ 2,500.00	year
Fire Department Personnel			
Fire Chief	1	\$ 56,243.00	year
Fire Fighter	1	\$ 49,839.00	year

Adopted this 30th day of Decemb<sup>r</sup>, 2019.

Attest:


  
 \_\_\_\_\_  
 Township Trustee

Members of the Township Board

\* Show: per year, per month, per day, etc

Include in this resolution ALL officers and employees of the township, except elected Township Assessors and deputies and employees of elected Township Assessors.

(1) IC 36-6-6-10(e) states: "In a township that does not elect a township assessor under IC 36-6-5-1, the township legislative body may appropriate available township funds to supplement the salaries of elected or appointed officers to compensate them for performing assessing duties. However, in no calendar year no officer or employee may receive a salary and additional salary supplements which exceed the salary fixed for that officer or employee under subsection (b)."

RESOLUTION  
ESTABLISHING SALARIES OF TOWNSHIP OFFICERS AND EMPLOYEES

BE IT RESOLVED by the Township Board of

Wabash Township


Tippecanoe County, Indiana,

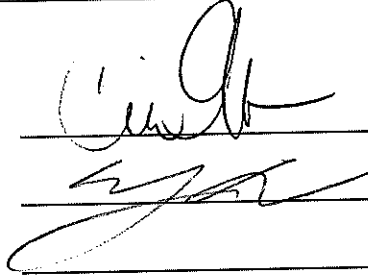
That pursuant to IC 36-6-6-10(b), the salaries stated below are fixed for the officers and employees of the township year 2019.

POSITION OF OFFICE	Number of Positions	Rate of Compensation	Per*
Township Clerk	1	\$ 15,732.34	year

Adopted this 30th day of Decemb<sup>e</sup>r, 2019.

Attest:

  
Township Trustee

  
Members of the Township Board

\* Show: per year, per month, per day, etc

Include in this resolution ALL officers and employees of the township, except elected Township Assessors and deputies and employees of elected Township Assessors.

(1) IC 36-6-6-10(e) states: "In a township that does not elect a township assessor under IC 36-6-5-1, the township legislative body may appropriate available township funds to supplement the salaries of elected or appointed officers to compensate them for performing assessing duties. However, in no calendar year no officer or employee may receive a salary and additional salary supplements which exceed the salary fixed for that officer or employee under subsection (b)."

12/10/2019

1. Chair Beth Tran called the meeting to order at 6:00PM
2. Pledge
3. 10/29/19 Meeting Minutes reviewed by Secretary Betz.
  - a. The Chair moved to accept the minutes as no one had any additions.
  - b. This was seconded by Secretary Betz.
  - c. The measure passed unanimously.
4. The chair notes that the new trustee's designee is Lowell Williams.
5. The chair introduced the Nepotism Policy.
  - a. All board members signed the resolution.
  - b. The Trustee stated she needs the original copies and would make copies available to the board.
6. Resolution 2019-4 transfer of funds (Fire 1111)
  - a. Secretary Betz asks about the point system, will it be made available to the board?
    - i. Trustee answers, Yes
  - b. Secretary Betz asks whether this is a moving target as it is based on a point system.
    - i. Trustee answers, Yes.
  - c. Chief Ward explains his perspective on the rising medical costs and the point system instituted by the officers in the department.
  - d. Chair Tran moved to vote on the measure.
    - i. Secretary Betz seconds.
    - ii. Board votes unanimously to close debate.
  - e. The Board Votes unanimously to approve Resolution 2019 - 4.
7. Credit Card Policy (Wex Card)
  - a. Chair Tran read the policy statement.
  - b. "The use of a WEX Fuel card by authorized officials of the Wabash Township Fire Department may facilitate efficiencies in acquiring goods/services for the fire department in lieu of other forms of payment. The Wabash Township Fire Department deems that it is in the best interest of the department and the township to make certain transactions by use of a fuel card.
    - i. Chief Ward explains that the policy creates more efficiency in the policy and better internal checks on the card (ex: each user has their own pin).
    - ii. Chair Tran moves to close debate. This is accepted unanimously.
    - iii. The board votes unanimously in favor of the policy.
8. Eloan
  - a. The Trustee delivers her presentation.
    - i. Current and projected certified and noncertified public safety payroll needs of the township.
    - ii. The current and projected need for fire and emergency services within the jurisdiction served by the township.



- rounded*
1. Secretary Betz asks why we use approximate date instead of hard numbers.
    - a. The Trustee explains that for simplicity we keep it simple.
    - b. Secretary Betz requests that we use real data when extrapolating projections for the future. *WOW - rounded*
  - iii. Applicable national standards
  - iv. Current and projected growth in the number of residents and other citizens served by the township
    1. Betz clarifies that this information is in relation to the unincorporated areas
    2. Chair Tran asks where the "projected" growth is? (vacant from slide) *presented*
      - a. Trustee says it was left off of the slideshow. *pulled up the slide* *at* *the* *meeting*
  - v. Salary comparisons for certified and noncertified public safety personnel in the township and other surrounding or comparable jurisdictions. *to*
    1. Chair Tran asks about other data points that may be relevant (Townships with a fire department for example) *Show the*
  - vi. Prior annual expenditures for fire and emergency services, including all amounts budgets under this chapter. *projected*
    1. Chair Tran asks "Why did the cum fire fund change from 2017 to 2018" *of growth*
      - a. Trustee deferred to Jim Lewis. There was a readjustment by the board at the time.
  - vii. Current and projected growth in the assessed value of property requiring protection in the jurisdiction served by the township.
  - viii. Other factors directly related to the provision of public safety within the jurisdiction served by the township.
    1. Chair Tran asks if we have retention/turn-over numbers
      - a. Chief Ward responds: Not really but we have numbers of volunteers in a year.
    2. Secretary Betz asks we do get Purdue students, is that organic or do we recruit.
      - a. Chief Ward notes that we do not recruit them actively (we have to be careful about how reliant on them that we are as they may go home for holidays)
  - ix. Chair Tran opens up the floor for public comments on the loan, limiting to 3 minutes.
    1. Patricia Mason, former trustee stands for comment
      - a. Why was this not done, I was told October 29th it was done?
        - i. Response: We were told that it was done, the DLGF came back and said it had not been done as needed despite previous statements.

- x. As the public has made their comments the chair reads Resolution 2019-5

Resolution 2019-5  
Resolution of the Township Board  
Of Wabash Township, Tippecanoe County, Indiana

Incur Debt  
Emergency Fire Loan

**Whereas**, the Indiana General Assembly has enacted IC 36-8-13-6 regarding the borrowing of funds from a financial institution in the state of Indiana to make purchases and

**Whereas**, the Wabash Township Board desires to establish a date for the township in accordance with said legislation and

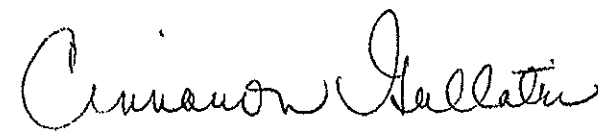
**Whereas**, Wabash Township has determined it is necessary to incur debt for the operations of the fire department now, therefore:


**Be it resolved** by the Township Board of Wabash Township, Tippecanoe County, Indiana, that this debt for up to \$440,000 be incurred for a period of 2 years with payments made in June and December starting June 2021. The trustee is directed to work with Reedy Financial and Bond Council to obtain a loan.

The resolution passed by the board unanimously.

9. Chair Tran moved to adjourn the meeting. Board Member Gallatin seconded, it passed unanimously. The meeting was adjourned at 6:41PM.

  
1/6/2020

  
12/30/19

  
12/30/19

RESOLUTION  
ESTABLISHING SALARIES OF TOWNSHIP OFFICERS AND EMPLOYEES

BE IT RESOLVED by the Township Board of

Wabash Township

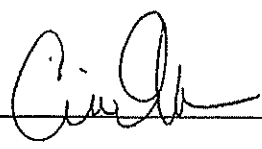
Tippecanoe County, Indiana,

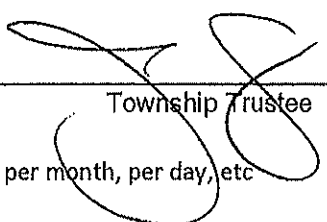
That pursuant to IC 36-6-6-10(b), the salaries stated below are fixed for the officers and employees of the township year ~~2019~~.

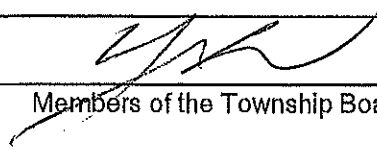
2020

POSITION OF OFFICE	Number of Positions	Rate of Compensation	Per*
Township Trustee	1	\$ 35,729.00	year
Township Clerk	1	\$ 15,810.00	year
Township Accountant	1	\$ 12,607.00	year
Members of the Township Board	3	\$ 2,500.00	year
Fire Department Personnel			
Fire Chief	1	\$ 56,243.00	year
Fire Fighter	1	\$ 49,839.00	year

Adopted this 30th day of ~~December~~ December, 2019.

  
\_\_\_\_\_

Attest:   
\_\_\_\_\_ Township Trustee

  
\_\_\_\_\_ Members of the Township Board

\* Show: per year, per month, per day, etc

Include in this resolution ALL officers and employees of the township, except elected Township Assessors and deputies and employees of elected Township Assessors.

(1) IC 36-6-6-10(e) states: "In a township that does not elect a township assessor under IC 36-6-5-1, the township legislative body may appropriate available township funds to supplement the salaries of elected or appointed officers to compensate them for performing assessing duties. However, in no calendar year no officer or employee may receive a salary and additional salary supplements which exceed the salary fixed for that officer or employee under subsection (b)."

12/30/19

WABASH  
TOWNSHIP MEETING

NAME

EMAIL ADDRESS

Jeanne Alumba

-

Imile Francis

-

Miles Kuhn

-

Lavonna Kuhn

Jamieson M Glenna