


Date: Jan 8, 2019 6:00pm, Fire Department Conference Room


1. Trustee Tiesing called the meeting to order at 6:03pm. Jennifer Tiesing, Elizabeth Tran, Michael Oxenrider, Brendan Betz, Erica Beumel, Jim Lewis, Kevin Keckler, James Glenna, Janet Glenna, Karen Cadle, Emily Carter, Tom Bradt, and Mike Francis were in attendance.
2. The Pledge of Allegiance was recited, lead by Trustee Tiesing.
3. Trustee Tiesing swore in Michael Oxenrider followed by Brendan Betz (Elizabeth Tran was sworn in on December 18, 2018 by Judge Meyer)
4. Township board member duties were discussed briefly and Tiesing noted that the documents outlining duties will be routed to board members electronically after the meeting
5. Board members selected board chair and secretary. Betz nominated Oxenrider as chair, seconded by Tran. All voted for Oxenrider for Chair. Brendan nominated Tran as secretary, Oxenrider seconded. All voted for Tran as Secretary.
6. Minutes from Dec 10, 2018 were read by Oxenrider. Deputy Chief Lewis noted need to accept minutes. Betz moved to accept followed by second from Tran. Minutes were approved and two copies were signed by board members for filing with the secretary and the Trustee, respectively.
7. Tiesing followed up on old business regarding the title for a truck that will be sold. Tiesing said that a court order is needed to get a proper title for the truck and that she will be scheduling a meeting with an attorney to do so shortly. Deputy Lewis noted that the only documentation available for this truck is a certificate of origin and that the manufacturer's records say that there is a lien on the truck to a bank that is no longer in existence (likely Community Bank). Tiesing will follow up.
8. A single hard copy of the 2018 Annual report was circulated to the board members. An electronic copy will be sent at a later date according to Tiesing. Tiesing noted that she cannot locate some necessary information for her position, such as vendor files, and that there would be a need to convene again within this month to discuss the budget with all documentation in hand.
9. Township policies were discussed with Tiesing noting that there is no deputy trustee currently which is a necessary internal control. The trustee must appoint a designee to carry on duties in the case that the current Trustee is unable to do so.
10. Shelby township fire department contract was reviewed. Fire Chief Francis noted that this is a long standing contract whereby Wabash Township FD provides fire and rescue services to a portion of Shelby township with a contribution from that township to Wabash (\$4000 for 2019). The number of runs and accessibility of this area by Wabash FD was discussed and it was noted that the number of runs are likely around 20/year, representing a minor fraction of the annual load for Wabash FD. Tran moved to accept the contract, Betz seconded, all agreed. Contract was signed.
11. Newly revised township assistance standards booklet was discussed at length. Discussion centered on the income guidelines which were recommended to be 150% of the federal poverty guidelines by Bill Jones. Prior documentation listed 100% so this had

been revised. Board members asked for time to review current income standards for other townships in Tippecanoe county. Tran also requested data on township applications, awards, and denials prior to accepting the 150% guideline. Tiesing will gather that information. Oxenrider predicts an increased number of applications for 2019 and underscored a need to revisit historical numbers to identify trends. Betz agreed to 150% but also would like more data prior to accepting. Typos were also corrected in the document during the meeting.


12. Depository selection was on the agenda but was tabled to give Trustee time to look into banking. Current bank is Centier bank. Betz moved to table. Oxenrider seconded. All voted to table.
13. Future Wabash Township meetings were set on the following Tuesdays at 6pm: 1/22, 4/16, 7/16, 10/15 all in the large conference room.
14. Chief Francis listed Wabash Fire Department meetings, noting that board members are welcome but only two at once. The meeting schedule is as follows each month at 7pm: 1st, no meeting; 2nd, Rescue squad; 3rd, fire department business meeting; 4th, fire training; 5th, additional fire training.
15. The floor was opened for public comment. Board members were asked to introduce themselves, where they lived currently, and why they were interested in a board member position.
16. Meeting was adjourned at 7:35pm.



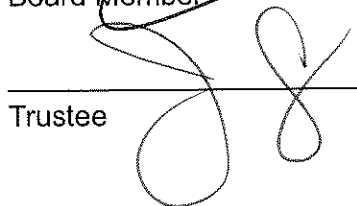
Chairman



Secretary



Board Member



Trustee